

Election of AULC Treasurer – Spring 2025 (Subject to approval of the new Constitution)

Role Descriptor for the Treasurer of AULC

AULC is run by an Executive Committee as detailed in the Constitution approved at the AGM in 2019 and updated and approved at an extraordinary AGM vote in 2025. This role profile should be read in conjunction with the Constitution available to download from:

<https://aulc.org/constitution/>

The **Executive Committee** is made up of

- Chair (from an institution that is a Cercles member)
- Vice-Chair (Ireland)
- Vice-Chair (United Kingdom)
- Treasurer
- Deputy Treasurer
- Secretary
- Attainment Lead
- Outreach Lead
- Scholarship Lead
- Social Media Lead
- Scotland Representative
- Wales Representative
- Teaching Representative
- Teaching Representative
- UCFL Representative (co-opted)
- Annual conference organiser (co-opted for one year)

The **Treasurer of AULC** is responsible for:

- a. accounting for AULC's income and expenditure and advising the Executive Committee of issues arising therefrom;
- b. advising the Executive Committee about and seeking approval for membership fee changes;
- c. advising the Executive Committee of the affordability of services and activities which AULC commits to perform;
- d. collecting with the help of the Deputy Treasurer, fee income to both AULC and CercleS and overseeing the list of paid-up member organisations (HEIs, Individual and partner associations);
- e. liaising and maintenance of AULC's accounts currently held with Bank of Scotland;
- f. supplying financial reports to regular meetings of the Executive Committee and AGM.

The **Treasurer of AULC** shall be elected for three years, and may be elected for a further year, after which further nominations will be sought. No AULC member may serve on Executive

Committee in the same role for more than a total of eight consecutive years. Terms of office will begin at the date specified in the advertisement.

Further information on the role may be obtained from (ana.de.medeiros@kcl.ac.uk)
or (thomas.chaurin@ed.ac.uk)